

## Concept Note

### Philippines Humanitarian Response Monitoring Framework

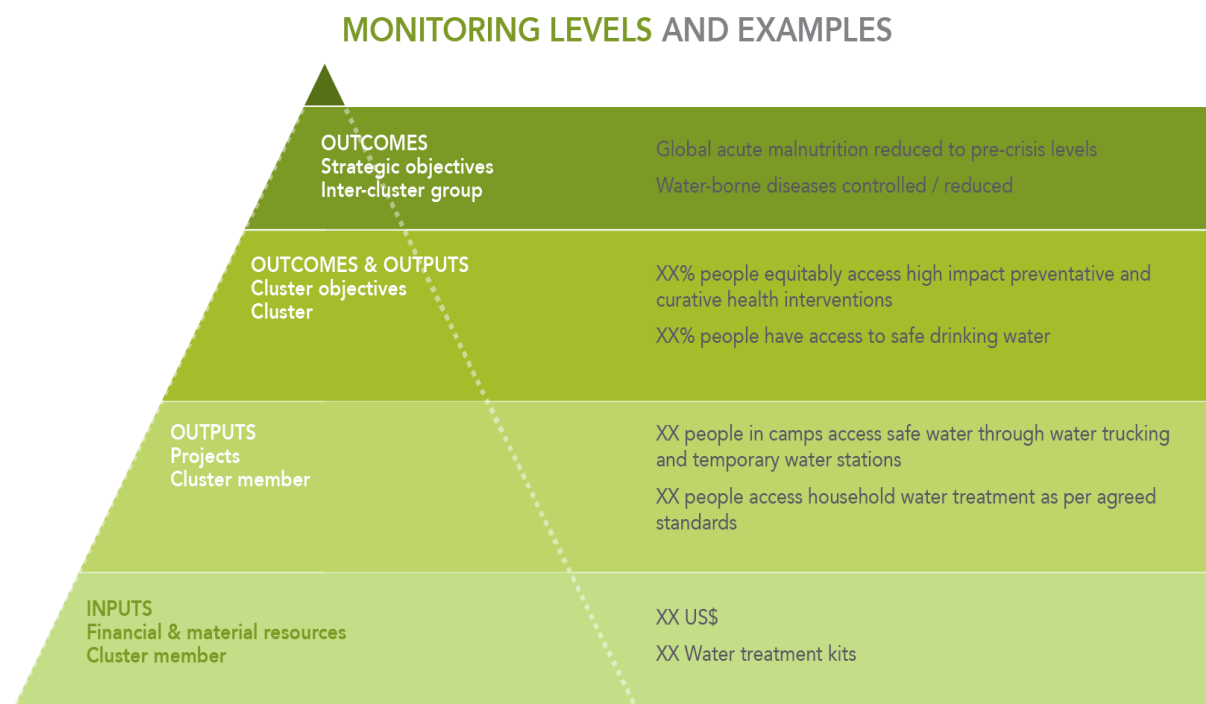
The *Humanitarian Response Monitoring Framework* is a set of practices, performed by all humanitarian actors, that facilitates the collection and analysis of data on the collective humanitarian response along the year to produce reports with key findings at scheduled intervals to inform the Humanitarian Country Team (HCT). The purpose of response monitoring is to:

1) Provide an **evidence base** for making decisions about what humanitarian actions should be taken to address shortcomings, fill gaps and/or adjust the Strategic Response Plan (SRP), contributing to a more effective and efficient humanitarian response, in the short and long term.

2) Improve **accountability** of the humanitarian community for the achievement of results outlined in the SRP, towards affected populations, local governments, donors and the general public.

- The HCT sets up and manages the *Humanitarian Response Monitoring Framework*. The monitoring framework:
  - Outlines the process, timing, and responsibilities for the gathering and analysis of data on the collective humanitarian response;
  - Sets forth scheduled intervals for reporting key findings;
  - Provides evidence for HCT decision-making and corrective actions.
- At the inter-cluster level, the Inter-Cluster Coordination Group (ICCG) will track and analyse outcome and output indicators and measure progress against the strategic objectives of the response;
  - a technical working group for assessments and monitoring will support the ICCG.
- Cluster coordinators will aggregate project outputs and assess outcome indicators and measure progress towards cluster objectives.
- Individual organisations will register their projects' output results and feed them to the respective clusters.

The framework has four levels, linked to the results chain.



## Reporting Schedule

	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Strategic Response Plan											
Establishment of monitoring system											
On-going monitoring											
Output: HCT Monitoring report											
Outcome: HCT Monitoring report											
Revision SRP / Mid-term review											

## Products

Analysis of monitoring information will feed into a number of reporting products, including the

- HCT Monitoring Reports
- Mid-Term Review of the SRP
- Humanitarian Dashboard, and
- Annual IASC Gender Marker monitoring report.

## Levels of monitoring

- Reporting mechanism of output (3W and other sources)
- Output monitoring report – aggregation of data in 3W to monitoring system verified by clusters
- Monitoring exercises designed and implemented to measure outcome and qualitative outputs

## What to be monitored

**Strategic level:** Monitoring of the strategic objectives and overall progress of response

- Outcome indicators (2-3 per strategic objective)
- Output indicators (2-4 indicators per outcome indicator – a subset of cluster level indicators)

*Responsibility:* HCT through the ICCG

*Delivery:* HCT Monitoring report

*See attached framework*

**Operational /cluster level:** Outlines objectives, activities and indicators that the clusters have committed to monitor (updated by 2 Jan 2014)

*Responsibility:* Cluster lead agency

*Delivery:* TBD by cluster

## 1<sup>st</sup> Monitoring report – output level

Time frame:

8 January: Approval of framework by ICCG

9 January: Endorsement by HCT

10 January: Indicator reporting format distributed to clusters

22 Jan: Indicator reports by clusters and cross cutting themes

22-27: Narrative contributions from clusters

28-29 Jan: Consolidation report

30 Jan: Review by ICCG/HCT

31 Jan: Finalisation of report